

## Supporting Documents required for any admission application

### ✓ UAE RESIDENTS

| STUDENT  | PARENTS  |
|--|--|
| <ul style="list-style-type: none"> <li>• RECENT ID PHOTO</li> <li>• COPY OF PASSPORT</li> <li>• EMIRATES ID (FRONT / BACK)</li> <li>• BIRTH CERTIFICATE OR COPY OF FAMILY BOOK (both parents' names must be mentioned)</li> <li>• COPY OF UPDATED VACCINATION RECORD (all pages)</li> <li>• RECENT SCHOOL CERTIFICATE from the current school, issued within the last month</li> <li>• COPIES OF REPORT CARDS OR SCHOOL RECORDS for the past two years and the current year</li> <li>• STATEMENT OF COMMITMENT FOR LEARNING ARABIC LANGUAGE AND RELIGION</li> <li>• LEAVING CERTIFICATE (KHDA, SPEA, ADEK) for students transferring from a school in the UAE. This will be issued on the last day of school and may be submitted later in case of early pre-registration.</li> <li>• SUPPORTING DOCUMENTS RELATED TO SPECIAL EDUCATIONAL NEEDS (if applicable: PAP, PAI, GEVA-sco)</li> </ul> | <ul style="list-style-type: none"> <li>• ID PHOTO FOR EACH PARENT</li> <li>• COPIES OF PASSPORTS</li> <li>• EMIRATES ID (FRONT / BACK)</li> <li>• PROOF OF RESIDENCE (showing the residential address)</li> <li>• IN CASE OF DIVORCE, A COPY OF THE COURT JUDGMENT IS REQUIRED, ALONG WITH A PARENTAL CUSTODY AUTHORIZATION LETTER CERTIFIED BY A COMPETENT AUTHORITY (City Hall, Consulate, Notary)</li> <li>• SCHOOLING AUTHORIZATION SIGNED BY BOTH PARENTS TO VALIDATE THE ENROLLMENT APPLICATION</li> </ul> |

✓ **UAE NON-RESIDENTS**

| STUDENT  | PARENTS  |
|--|--|
| <ul style="list-style-type: none"> <li>• RECENT ID PHOTO</li> <li>• COPY OF PASSPORT</li> <li>• BIRTH CERTIFICATE OR COPY OF FAMILY RECORD BOOK (both parents' names must be mentioned)</li> <li>• COPY OF UPDATED VACCINATION RECORD (all pages)</li> <li>• RECENT SCHOOL CERTIFICATE from the current school, dated less than one month ago</li> <li>• COPIES OF REPORT CARDS OR SCHOOL RECORDS for the past two academic years and the current year</li> <li>• COMMITMENT NOTE FOR THE LEARNING OF ARABIC LANGUAGE AND RELIGION</li> <li>• SCHOOL LEAVING CERTIFICATE (XEAT). This will be provided on the student's last day of school and can be submitted later in case of early pre-registration</li> <li>• DOCUMENTATION RELATED TO SPECIAL EDUCATIONAL NEEDS ADAPTATIONS, IF APPLICABLE (PAP-PAI-GEVA-sco)</li> </ul> | <ul style="list-style-type: none"> <li>• ID PHOTOS FOR EACH PARENT</li> <li>• COPIES OF PASSPORTS</li> <li>• PROOF OF EMPLOYMENT IN THE UNITED ARAB EMIRATES (transfer letter, employment contract, letter of commitment, proof of business creation, etc.)</li> <li>• In case of divorce, COPY OF THE COURT JUDGMENT WITH A PARENTAL CUSTODY AUTHORIZATION LETTER CERTIFIED BY A COMPETENT AUTHORITY (Town Hall, Consulate, Notary)</li> <li>• SCHOOLING AUTHORIZATION, SIGNED BY BOTH PARENTS, TO VALIDATE THE ENROLLMENT APPLICATION</li> </ul> |

**IMPORTANT!**  
The Emirates IDs of the student and both parents are mandatory and must be added to the file **NO LATER THAN 4 WEEKS AFTER THE FIRST DAY OF CLASS**